



QE Park

Baptist Church &
Community Centre

Living with COVID-19
Returning to the Community Centre

COVID-19: Guidance for the safe use of multi- purpose community facilities

- ▶ Community centres support a wide range of local activity. However, their communal nature also makes them places that are vulnerable to the spread of coronavirus (COVID-19).
- ▶ Community Centres can reopen for permitted activities if the venue has been made COVID-19 secure.
- ▶ Premises or locations following COVID-19 secure guidelines are able to hold more than 30 people, subject to their own capacity limits. It is important for people to maintain social distancing and good hand hygiene when visiting these spaces.
- ▶ Users and hirers of a community facility have responsibility for managing risks arising from their own activities and should take account of any guidance relevant to their specific activity or sector.

What Has Changed?

- ▶ A full Risk Assessment for the building has been carried out and approved by the trustees of QE Park Baptist Church.
- ▶ Each user group must also have their own Covid Risk Assessment in place which must take account of any guidance relevant to their specific activity or sector.
- ▶ Social distancing of 2 meters (6+ feet) between households must be maintained unless there is some mitigation (e.g. face shields).
- ▶ The size of the room will determine the capacity.
- ▶ QE Park Baptist Church have put measures in place for enhanced cleanliness (extra cleaning and hand cleansing facilities)
- ▶ A One-Way system is in place. Please keep left on the staircases and follow the floor signage. The entrance for the ground floor room will be via the café door. Users will exit via the door to the ground floor room. The door between the ground floor and the rest of the building will be locked.
- ▶ All groups will be asked to keep a register which may be required for NHS Track and Trace.

Travelling to the QE Park Centre

- ▶ Please keep your household group safe on the way to the Centre.
- ▶ Cover your face whenever possible and certainly when using taxis or public transport.
- ▶ Do not congregate in the car park or walk to the Centre in close company with people from other households.
- ▶ Try to stagger arrival times and arrive early.
 - It may take more time than usual to enter the building.

Arriving at the QE Park Centre

- ▶ There may be a queue to get into the building. Please be patient.
- ▶ At all times, please stay 2m (6+ ft) apart from members of other households.
- ▶ Please use a face covering in all communal areas.
- ▶ The lift maybe used, but please sanitise your hands before entering and when you exit.
- ▶ Please use the front staircase to enter the building and keep left.
- ▶ Use the hand sanitisers to clean your hand on arrival and before departure.
- ▶ If you need to use the toilet, please follow the instructions provided.

Tell Us Who's Here

- ▶ Please register with your group leader who may need to give your name and phone number to the NHS Contact Tracing service if someone who has used the Centre becomes ill.
- ▶ There will be a limit on the number of people who can attend each class, so for most groups you will need to book in advance.

After your group

- ▶ Please exit the building promptly at the end of your group as we need to do extra cleaning between each group.
- ▶ We fully understand that you wish to talk to your friends at the beginning and end of your group. If you do so, please go outside and stay 2m from them at all times.

Symptomatic?

- ▶ In the event that you have ANY of the warning symptoms of COVID-19 (fever, a new dry cough or loss of taste or smell) please self-isolate, follow government advice and apply to have a COVID-19 test.
- ▶ If you are self-isolating or have been told by NHS Test and Trace to do so, please do NOT come to the Centre!
- ▶ If you develop symptoms or test positive after you have been to the Centre, please let your group leader and our Centre Administrator (01483 235185) know. We are expected to give details of who was present to NHS Test and Trace in such a case.

Toilets

- ▶ Toilets are available if needed and will be cleaned more often than usual.
- ▶ Please use the hand sanitiser provided before using entering the toilet.
- ▶ Please use the antiseptic wipe (provided) to wipe the seat, door handles and taps after you have used the toilet. Please dispose of this in the bin.
- ▶ Please close the toilet seat before you flush the toilet and wash your hands with hot soap and water for 20 seconds+.
- ▶ We suggest that children under the age of 11 are accompanied by a parent to make sure they follow good hygiene rules.

Face Coverings

- ▶ “From 8 August, face coverings will be required by law to be worn in a greater number of public indoor settings ...”
- ▶ A face covering should be worn inside the Centre in all communal areas (stairs, toilets, corridors). The wearing of a face covering during an activity depends on the risk assessment for that activity.
- ▶ There are valid exemptions for some individuals to not wear a face covering.
- ▶ Face covering does not have to be a medical grade mask.